

SUMMER HEALTH PROFESSIONS EDUCATION PROGRAM APPLICATION CHECKLIST

- ❑ An AAMC account is required to access the application. [Register for an AAMC account](#) if you do not already have one.
- ❑ Submit the online SHPEP application by 11:59 PM ET February 5th.
- ❑ Request one copy of an official transcript from **every** U.S., U.S. territorial, or Canadian post-secondary institution you have attended. The institution's registrar's office must mail your transcript to the SHPEP National Program Office to the address **OR** email below. Review the application materials page for a complete list of transcript requirements.

Address: Summer Health Professions
Education Program Association of American
Medical Colleges
655 K Street NW, Suite 100
Washington, DC 20001-2399

Email: SHPEPTranscripts@aamc.org

- ❑ Request one recommendation from a pre-health advisor or a college professor within your major field of study. Recommendations should be emailed to SHPEPletters@aamc.org. Review the application materials page for a complete list of recommendation requirements.
- ❑ Mailed/emailed application materials must have a postmark/timestamp date no later than February 5th.